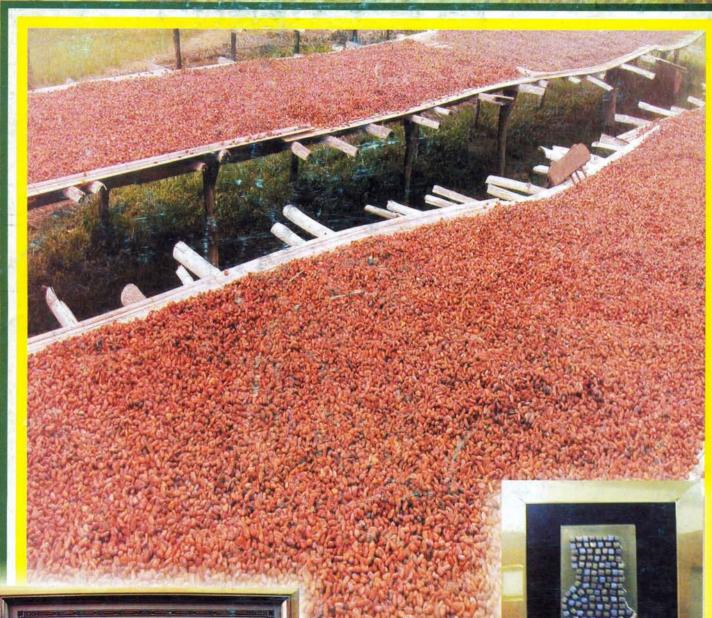


## ANNUAL REPORT

2003/04





PBC WINS GHANA CLUB (GC) 100
BEST COMPANY IN TRADING AWARD



PBC WINS 2003 GHANA CLUB (GC) 100 2ND BEST COMPANY AWARD

PRODUCE BUYING COMPANY LTD



## PRODUCE BUYING COMPANY LIMITED ANNUAL REPORT AND FINANCIAL STATEMENTS 30 SEPTEMBER 2004





## PRODUCE BUYING COMPANY LIMITED ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2004

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#### PRODUCE BUYING COMPANY LIMITED

#### CORPORATE VISION

Develop and maintain the Produce Buying Company Limited as the leading cocoa dealer in Ghana.

#### CORPORATE MISSION

Purchase high quality cocoa beans from farmers, store and ensure prompt delivery of the graded and sealed beans to designated Take Over Centres internally and the export market in the most efficient and profitable manner.

#### **OUR COMMITMENT**

PBC's mission is to be pursued through a commitment to stakeholders as follows: -

- CUSTOMERS: To satisfy cocoa farmers through quality service delivery and other incentive packages. Research Institutions shall be encouraged to develop technologically improved methods of cocoa production and their adoption by farmers to increase yield.
- SHAREHOLDERS: To conduct the Company's business in the most efficient and profitable manner by building on the goodwill that the Company enjoys from cocoa farmers and the experience of its field staff to enhance its market share to yield equitable returns on investments.
- EMPLOYEES: To recruit and retain a well-developed and motivated workforce through equitable reward systems and improvement of the working environment to boost job satisfaction.



### PRODUCE BUYING COMPANY LIMITED NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the 4<sup>th</sup> Annual General Meeting of Produce Buying Company Limited will be held at the **OSU EBENEZER PRESBYTERIAN CHURCH HALL**, **OSU**, Accra on <u>FRIDAY18</u> FEBRUARY, 2005 at 10.00 a.m. to transact the following business:

#### **AGENDA**

- To receive and adopt the Report of the Directors and the Financial Statements for the year ended 30<sup>th</sup> September 2004.
- 2. To declare a dividend
- 3. To re-elect the following Directors retiring by rotation pursuant to Section 60 of the Company's Regulations who being eligible, offer themselves for re-election:

Nana Timothy Aye Kusi Mrs. Angelina Baiden-Amissah

- 4. To approve Non-Executive Directors' fees.
- 5. To appoint auditors and authorize the Directors to determine their remuneration.
- To transact any other business appropriate to be dealt with at an Annual General Meeting.

#### BY THE ORDER OF THE BOARD

DATED THIS 11<sup>™</sup> JANUARY, 2005

#### GODFREY OSEI AGGREY THE SECRETARY

#### NOTE:

A member of the Company entitled to attend and vote is entitled to appoint a Proxy to attend and vote instead of him. A Proxy needs not be a member. A form of Proxy is attached and for it to be valid for the purpose of the meeting, it must be completed and deposited at the offices of the REGISTRARS, NTHC LIMITED, MARTCO HOUSE, NO. D542/4, OKAI MENSAH LINK, ADABRAKA, ACCRA, P.O. BOX KIA 9563, AIRPORT-ACCRA not less than 48 hours before the appointed time of the meeting.



#### PRODUCE BUYING COMPANY LIMITED BOARD OF DIRECTORS, OFFICIALS AND REGISTERED OFFICE

**BOARD OF DIRECTORS:** 

Nana Timothy Aye Kusi -

Chairman

Mr. Emmanuel Owusu Boakye -

**Managing Director** 

Mr. Emmanuel Otchere

Hon. Mrs. Angelina Baiden-Amissah

Dr. Wahab-Alhasan Mr. J. Buatsie

Dr. Y. A. Duodu

Mr. Andrew Antwi Boasiako

Alhaji Yakubu Ziblim

SECRETARY:

Mr. Godfrey Osei Aggrey

**TOP MANAGEMENT:** 

Mr. Emmanuel Owusu Boakye - Managing Director

Mr. Anthony Osei Boakye - Dep. Managing Director (Operations)

Mr. P.K. Owusu

- Dep. Managing Director (Finance &

Administration)

**AUDITORS:** 

Pannell Kerr Forster

Chartered Accountants

Farrar Avenue P.O. Box 1219

Accra

**REGISTERED OFFICE:** 

ACHIMOTAROAD

DZORWULU JUNCTION

ACCRA



#### PRODUCE BUYING COMPANY LIMITED CHAIRMAN'S STATEMENT

Distinguished Shareholders,

I am very pleased to welcome you once again to the Annual General Meeting of the Produce Buying Company Limited and have the pleasure to present to you the Annual Report and Statement of Accounts of your Company for the financial year ended September, 30th 2004.

Bullish pressures which characterized world cocoa prices during previous years abated slightly leading to reduction in cocoa prices on the International Cocoa Markets in the course of the year.

#### Cocoa Production

During the year, the positive effects of government's intervention in cocoa diseases and pest control, increases in producer price of cocoa and the payment of bonuses to farmers yielded the desirable results and translated into increases in cocoa production. National cocoa production consequently, increased from 496,793 tonnes in 2002/03 to a historic record of 739,894 tonnes during the year under review. Similarly, your Company increased its tonnage purchased by 46% from 167,998 tonnes in 2002/03 to 244,597 tonnes during the year. The significant increase in output impacted positively on both revenue and profits.

#### **Operating Results**

Dear shareholders, your Company put in another sterling performance in the 2003/04 financial year. A net profit before tax of ¢57 billion was achieved, representing 39% improvement over the ¢41 billion recorded last year. The net profit after tax was ¢38 billion. This represents after tax cedi return on capital employed of 45%.

Our balance sheet showed strong growth as Shareholders equity increased by 42% after providing for dividend.

The impressive performance by your Company was attributable to heavy volumes of cocoa purchased and prudent cost control measures instituted by management during the year. Both the Board and Management are determined to continue with the adoption of innovative strategies to sustain the consistent growth in revenues and earnings over the years.

#### Dividend

Ladies and Gentlemen in pursuance of our corporate objective of conducting the Company's business in the most efficient and profitable manner to yield equitable return on investment to shareholders, your Directors have recommended the payment of dividend of ¢25 per share amounting to ¢11.9 billion and representing 66% increase over last year's dividend payment.

In addition to this, your Company's share price on the Ghana Stock Exchange appreciated tremendously during the year under review. PBC share price appreciated by 177% from ¢1,300 to ¢3,600 per share by the end of the year. The Company once again ranked fifth among the top ten best performers on the Exchange.

#### **Awards**

Dear Shareholders, during the year under review your Company was adjudged second in the prestigious Ghana Club 100 and was also adjudged the Leading Trading Company in Ghana at the same forum. The Ministry of Agriculture also acknowledged our support to the National Farmers day programme by awarding us with a Certificate.

Furthermore, in recognition of our support to the regions in which we operate, two regions, Ashanti and Volta, awarded us with plaques and citations in support of trade and investment fora in those regions.



#### Outlook

The implementation of our Medium Term Corporate Plan has succeeded in putting our Comp profitability. The Board and Management shall continue to adopt strategies aimed at increasing In the years ahead.

Efforts shall also be made to boost freight earnings from secondary evacuation by increasing the the Company's articulated trucks to diversify our revenue base.

The Company shall continue to explore avenues to reduce operating cost and ensure quick recycle

With the favourable macro economic environment of falling interest rates, stable local currency, lo cocoa production, the future of your Company looks very bright.

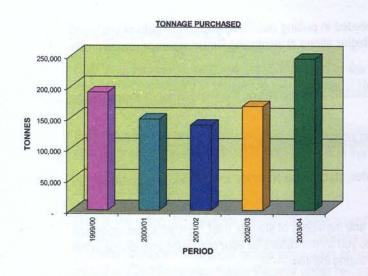
I shall end by expressing my profound appreciation to Management and members of staff for the dedication to the Company. I also wish to extend a hand of gratitude to you shareholders for you Company and finally to my fellow Directors for their invaluable support during the year.

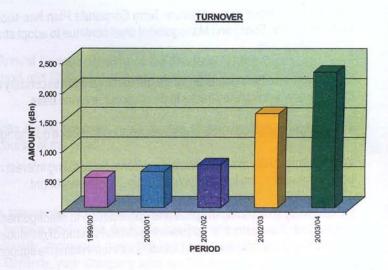
Thank you.

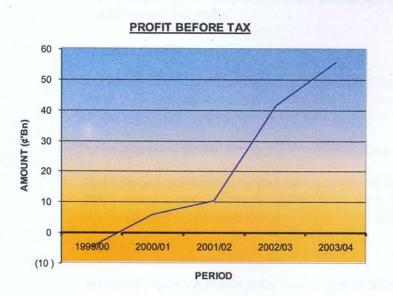
Nana Timothy AyeKusi

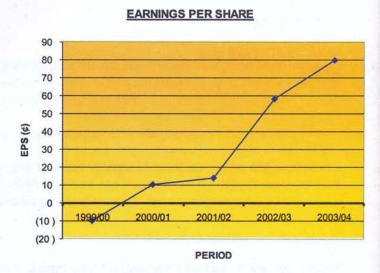
NANA TIMOTHY AYE KUSI CHAIRMAN

## PRODUCE BUYING COMPANY LTD PERFORMANCE AT A GLANCE

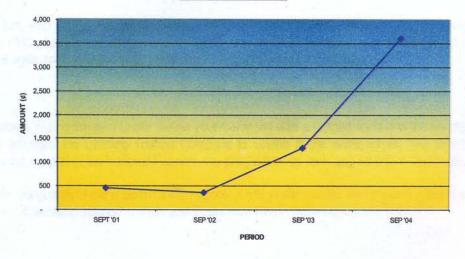














#### PRODUCE BUYING COMPANY LIMITED MANAGING DIRECTOR'S REVIEW OF OPERATIONS

The 2003/04 financial year turned out to be a challenging but successful year for the Company. The Company continued to register significant growth in both volume of cocoa purchased, total revenue and operating profit during the year. Net Profit before tax increased by 39% from ¢41 billion in 2003 to ¢57 billion during 2004. In sum, operating results exceeded targets set for the year, in spite of congestions experienced at the Ports by the Industry.

The successful implementation of our Medium Term Corporate plan has laid a firm foundation for consistent efficient performance during this year and in the future. The remarkable performance over the years has been well received on the Ghana Stock Exchange with tremendous improvement in the Company's share price, appreciating from \$\psi 1,300\$ at the beginning of the year to \$\psi 3,600\$ currently.

#### Performance Review

Turnover increased from \$\psi 1.595\$ trillion to \$\psi 2.296\$ trillion, an increase of 44% due to increase in volume of cocoa purchased, producer price and buyers take over margins. With the general increase in national cocoa production from 496,793 tonnes to 736,894 tonnes, the Company's tonnage purchased increased by 46% from 167,998 tonnes to 244,597 tonnes. The Company's market share was 33%. Cost of sales increased by 46% from \$\psi 1.398\$ trillion to \$\psi 2.040\$ trillion due to increase in Producer Price of cocoa resulting in a gross profit of \$\psi 257\$ billion, compared to last year's gross profit of \$\psi 197\$ billion, an increase of 30% was thus registered.

Direct Operating Expenses increased by 27% over the previous year's figures. One major cost component which accounted for the increase in Direct Cost was Finance Cost. Interest on Produce Loan and Interest on Bank Overdraft increased by 51% and 150% respectively. This increase was mainly due to the increase in turnover, coupled with the congestion at the Ports which led to the holding of stocks up-country, thereby locking up working capital. This major challenge faced by the Industry during the year, resulted in the reliance on bank overdraft for cocoa purchases, leading to high interest charges and higher than budgeted produce losses and shortages.

Akuafo Cheque commission however, reduced by 12% following the reduction of the commission (rate) by 50% at the beginning of the year.

Agency Commission increased by 112% due, mainly to high volume of cocoa purchased and payment of competitive commission to Marketing Clerks.

Administrative and General Expenses which is made up of Staff Cost, Office Cost and Estate and Property Cost rose by 33% from ¢36.29 billion to ¢48.26 billion during the year. With Total Expenses increasing by 28% from ¢166 billion to ¢213 billion, and Gross Profit at ¢257 billion, the Company registered Operating Profit of ¢44 billion, an increase of 40% over the previous year's performance of ¢31 billion.

Other income of ¢13 billion, made up of freight earnings from secondary evacuation, interest received and recoveries from shortages recorded an increase of 34% resulting in Net Profit before tax of ¢57 billion. Income from secondary evacuation, a profit centre of the Company, also increased by 39% during the year. Management intends to strengthen the Haulage Unit of the Company to diversify its revenue sources.

The Company continued to play its role as a good corporate citizen by promptly paying corporate taxes to the Internal Revenue Service during the year. A total of ¢18 billion made up of balance on previous and current years' taxes were paid this year. National Reconstruction Levy of ¢1.4 billion was also paid, in addition to withholding taxes of ¢8.6 billion.

Shareholders funds increased by 42% from ¢60 billion to ¢85 billion after providing for dividend of ¢11.9 billion.



#### Social Services

In pursuance of one of our corporate objectives of encouraging research institutions to develop technologically improved methods of cocoa production and their adoption by farmers to increase yield, your Company donated ¢30 million to the Faculties of Agriculture of the Kwame Nkrumah University of Science & Technology and the University of Ghana to assist them in purchasing computers to enhance research, teaching and learning.

The Company continued to play its role as an effective agent of change in the communities it operates. During the year, the Company supported various electrification and water projects in selected cocoa growing communities across the country. Additionally, some traditional authorities were supported in other developmental projects to improve the living standards of their inhabitants. These supports were given in addition to the usual supply of cement, roofing sheets and the repair of roads and bridges in the rural communities.

Your Company shall not neglect its social responsibility and obligations in the years ahead. As the Company's finances continue to improve, we shall expand and increase our donations to communities to improve the living conditions of our farmers and society at large.

#### Outlook

The year 2003/04 marked the last year of our 3-year Medium Term Corporate Plan. In order to sustain the momentum gathered during the past three years, Management has fashioned out a new 3-year Medium Term Corporate Plan with the objective of building on the foundation laid so far to improve on the operational efficiency achieved.

We plan to adopt an aggressive marketing posture by expanding our field operations in major cocoa growing areas to combat the intense competition in the Internal cocoa Market in the ensuing years. Management shall continue the computerization programme with the supply of computer hardware to selected District Offices to ensure timely and accurate flow of information.

The Company once again honoured its farmers by hosting the Annual PBC Farmers Awards in all cocoa regions and districts under the theme "Organizing cocoa farmers towards optimal production for economic empowerment". The award scheme which was further expanded this year to cover about 3,000 farmers throughout the country was very successful and is yielding the desired results.

Management shall continue to adequately motivate workers through improvement of working environment to boost job satisfaction and implement result-oriented performance measurement appraisal system to reward exceptional performance.

We wish to re-assure our shareholders and directors of our commitment to our corporate vision of being the market leaders in the internal marketing of cocoa in Ghana and continue to provide the necessary leadership through the provision of high quality service to our farmers.

Finally, I wish to thank the Board of Directors, Management and Staff of the Company for the outstanding performance during the year in spite of the challenges faced and look forward to improving our performance in the years ahead.

Thank you.

Emmanuel Owusu Boakye

E. OWUSU BOAKYE

MANAGING DIRECTOR



## PRODUCE BUYING COMPANY LIMITED REPORT OF THE DIRECTORS ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2004

In accordance with the requirements of Section 132 of the Companies Code 1963 (Act 179), we the Board of Directors of the Produce Buying Company Limited, present herewith the annual report on the state of affairs of the company for the year ended 30 September, 2004.

#### **Results of Operations**

Modello of Operations	The second secon	
	2004	2003
	¢'000	¢'000
Turnover	2,296,821	1,595,200
Profit before Tax	57,188	41,215
National Reconstruction Levy	(1,430)	(1,030)
F	55,758	40,185
From which is deducted provision for		
The estimated income tax liability	(17,625)	(13,124)
Leaving a Net Profit after tax of	38,133	27,061
To which is added the Income Surplus		
Brought forward from the previous year of	10,708	(7,966)
	48,841	19,095
Transfer to Share Deals Account	(1,000)	(1,200)
Proposed Dividend ¢25 per share (2003 - ¢15)	(11,972)	(7,187)
, por aniao (2000 p.10)	111,5721	11,1011
Resulting in a balance carried		
To the Balance Sheet of	35,869	10,708
		10,100

#### Dividend

The Directors recommend the payment of dividend at ¢25 per share for the year ended 30 September 2004

#### Nature of Business

There has not been any change in the nature of business of the Company during the year.

The principal activity of the Company during the year continued to be "To buy, collect, store, transport and otherwise deal in cocoa, coffee and sheanuts produced in Ghana on behalf of Ghana Cocoa Board.

#### Corporate Status

On the 15 of September 1999, the company was incorporated as a Public Limited liability Company under the Companies Code 1963 (Act 179). On the 19 of May 2000 the company was listed on the Ghana Stock Exchange and 30.2% of its shares were transferred and are currently held by the public.

#### **Authorised Share Capital**

There was no change in the Authorised or Issued Share Capital of the Company during the year.



#### **Directors**

The Directors of the Company who held office during the year are as follows:

Name		Date of Appointment
Nana Timothy Aye Kusi	Chairman	1 February 2002
Mr. Emmanuel Otchere		1 February 2002
Hon. Mrs Angelina Baiden-Amissah		1 February 2002
Dr. Wahab-Alhasan		1 February 2002
Mr. Emmanuel Owusu Boakye	Managing	1 February 2002
Mr. J. Buatsie		1 February 2002
Dr. Y. A. Duodu		1 February 2002
Mr. Andrew Antwi Boasiako		1 February 2002
Alhaji Yakubu Ziblim		1 February 2002

#### Retirement and Re-Election of Directors

In accordance with the regulations of the Company, and Section 298 of the Companies Code 1963 (Act 179), one third of the directors shall retire at the annual general meeting of the company. The following directors being eligible shall offer themselves for re-election as directors, Nana Timothy Aye Kusi and Hon. Mrs. Angelina Baiden-Amissah.

#### **Auditors**

Pannell Kerr Forster will continue in office as Auditors of the Company in accordance with Section 134(5) of the Companies Code 1963 (Act 179).

#### **Events After Balance Sheet Date**

The Directors confirm that no matters have arisen since 30 September 2004, which materially affect the accounts of the Company for the year ended on that date.

BY ORDER OF THE BOARD

Nana Timothy Hye Kusi Director

Emmanuel Owusu Boakye Director

**ACCRA** 

21ST DECEMBER 2004



#### PRODUCE BUYING COMPANY LIMITED PROFILE OF DIRECTORS

#### 1. NANA TIMOTHY AYE KUSI

Nana Timothy Aye Kusi was born on 9th January 1932. He is a Management Consultant/Traditional Chief.

He holds an MBA degree. From 1953 to 1961 he worked as a School Teacher. From 1970 to 1972 He worked with Lever Brothers Gh. Limited as a Brand/Product Manager and was made the Personnel Manager from 1972 to 1974. He became the Group Personnel Manager with PZ/Cussons Gh.\Limited from 1974 to 1981. From 1982 to 1987 he was a Senior Lecturer at GIMPA. He became an Executive Director (HRM) with the State Enterprises Commission from 1987 to 1992 and is now a Management Consultant with Peak Management Services.

#### 2. HON. ANGELINA BAIDEN-AMISSAH (MRS)

Hon. Angelina Baiden-Amissah (Mrs) was born on 8th February, 1954 and is an Educationist.

She holds a Diploma in Home Economics and a Bachelor of Education Degree in Home Economics and Integrated Science.

She has twenty-one (21) years Teaching Experience and four (4) years Parliamentary Experience.

Hon. Mrs Baiden-Amissah was once the Ag. Vice Principal of Holy Child College, Takoradi and Substantive Assistant Headmistress, Kinbu Secondary Technical School from 1996 – 2000. She was also the Assistant Director of Education, Trainer of Trainers for School Reforms from 1985-1988. She also led the Western Region delegation to Cote D'Ivoire independence anniversary celebrations in 1980.

She is currently serving on the Parliamentary Service Board and National Petroleum Tender Board

Presently she is the Member of Parliament for the Shama Constituency.



#### PRODUCE BUYING COMPANY LIMITED STATEMENT OF DIRECTORS RESPONSIBILITIES

The Companies Code, 1963 (Act 179) requires the Directors to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its Profit or Loss for that year.

In preparing these financial statements the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures, disclosed and explained in the financial statements: and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business;

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Code 1963. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above statement which should be read in conjunction with the statement of the Auditors responsibilities set out on page 9 is made with a view to distinguishing for shareholders, the respective responsibilities of the Directors and the Auditors in relation to the financial statements.



## REPORT OF THE AUDITORS TO THE MEMBERS OF PRODUCE BUYING COMPANY LIMITED ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2004



We have audited the financial statements on pages 14 to 22, which have been prepared under the accounting policies set out on page 17.

#### Respective Responsibilities of Directors and Auditors

As described on page 8, the Company's Directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion thereon.

#### **Basis of Opinion**

We have conducted our audit in accordance with International Standards on Auditing. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgement made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we required in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the or all adequacy of the presentation of information in the financial statements.

#### Opinion

We have obtained all the information and explanations that we considered necessary except on the title deeds.

We have not had sight of the Title Deeds of the sheds and buildings as stated in the Company's books to establish the Company's ownership of these assets.

Subject to any adjustment that might have been found to be necessary had we been able to satisfy ourselves as to the title deeds referred to above, in our opinion, the financial statements give a true and fair view of the state of the Company's affairs as at 30 September 2004 and of its Profit and cash flow for the year then ended and have been properly prepared in accordance with the Companies Code, 1963 (Act 179).

PANNELL KERR FORSTER

PANNELL KERR FORSTER CHARTERED ACCOUNTANTS

Farrar Avenue Accra

21ST DECEMBER 2004



## PRODUCE BUYING COMPANY LIMITED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2004

	NOTES	2004 ¢'million	2003 ¢'million
TURNOVER		2,296,821	1,595,200
COST OF SALES		(2,040,198)	(1,398,285)
GROSS PROFIT		256,623	196,915
DIRECT OPERATING EXPENSES ADMIN. & GENERAL EXPENSES	2	(164,625) (48,260)	(129,438) (36,285)
TOTAL EXPENSES		(212,885)	(165,723)
OPERATING PROFIT		43,738	31,192
OTHER INCOME	4	13,450	10,023
NET PROFIT BEFORE TAXATION		57,188	41,215
NATIONAL RECONSTRUCTION LEVY	5	(1,430)	(1,030)
		55,758	40,185
TAXATION	6	(17,625)	(13,124)
NET PROFIT AFTER TAX TRANSFERRED TO INCOME SURPLUS ACCOUNT		38,133	27,061

#### INCOME SURPLUS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2004

BALANCE AT 1 OCTOBER		10,708	(7,966)
NET PROFIT FOR THE YEAR		38,133	27,061
		48,841	19,095
TRANSFER TO SHARE DEALS ACCOUNT	18	(1,000)	(1,200)
PROPOSED DIVIDEND		(11,972)	(7,187)
BALANCE AT 30 SEPTEMBER		35,869	10,708



## PRODUCE BUYING COMPANY LIMITED BALANCE SHEET AS AT 30 SEPTEMBER 2004

	NOTES	2004 ¢'million	2003 ¢'million
FIXED ASSETS	7	33,360	31,159
LONG TERM INVESTMENT	8	250	250
		33,610	31,409
CURRENT ASSETS			
Stocks	9	196,616	40,005
Accounts Receivable	10	70,812	12,973
Short Term Investments	11	3,250	5,349
Bank and Cash Balances	12	12,259	31,147
		282,937	89,474
CURRENT LIABILITIES			
Bank Overdraft	13	125,880	19,525
Accounts Payable	14	78 389	14,081
Current Portion-Medium Term Loan	15	4.148	4,148
National Reconstruction Levy	5	865	872
Taxation	6	10,024	10,879
Dividend	16	11,972	7,187
		231,278	56,692
NET CURRENT ASSETS		51,659	32,782
NET ASSETS		85,269	64,191
Medium Term Loan	15	0	(4,148)
		85,269	60,043
REPRESENTED BY			
Stated Capital	17	49,144	40 144
Share Deals Account	18	49,144	49,144 191
Income Surplus Account	10	35,869	
moomo ourpius Account		- C (	10,708
		85,269	60,043

Approved by the Board on 21st December 2004

Janu Timethy Ty Has Director

Conserved Comm Strakey Director



## PRODUCE BUYING COMPANY LIMITED CASH FLOW STATEMENT FOR THE YEAR ENDED 30 SEPTEMBER 2004

	21	2004 ¢'million	2003 ¢'million
Cash flows from operating activities		y minon	¢ minori
Operating Profit		E7 400	44 245
Adjustment for:		57,188	41,215
Depreciation		7,947	0.022
Profit on Sale of Fixed Assets		0	9,033
Interest Received			(431)
Interest Paid		(1,492)	(917)
interest Faid		61,183 67,638	41,984 49,669
		07,030	49,009
Operating Profit Before Working Capit	tal Changes	124,826	90,884
(Increase) in Stocks		(156,611)	(24,451)
(Increase)/Decrease in Accounts Receiv	able	(57,839)	(8,879)
Increase in Accounts Payable		64,308	2,631
Cash generated from operations		(25,316)	60,185
Tax Paid		(18,480)	(6,371)
Reconstruction Levy Paid		(1,437)	(407)
		(19,917)	(6,778)
Cash flows from Investing activities			
Interest Received		1,492	917
Interest Paid		(61,183)	(41,984)
Receipts from Fixed Assets		(01,100)	431
Payments to acquire fixed assets		(10,148)	(16,015)
Treasury Bills/Call Deposits		2,099	(961)
Net Cash used in Investing Activities		(67,740)	(57,612)
Cash flows from Financing Activities			
Payment of Dividend		(7,187)	0
Purchase of Shares	e	(935)	(1,009)
Medium Term Loan		(4,148)	8,296
Net Cash used in Financing Activities		(12,270)	7,287
Net Increase in Cash and Cash equiva	lents	(125,243)	3,082
Cash and Cash equivalents at beginn		11,622	8,540
Cash and Cash equivalents at end of		(113,621)	11,622
			11,000
Analysis of changes in cash			
and cash equivalents.			
	At 1 Oct.		At 30 Sept.
	2003	Cash Flows	2004
	¢'000	¢'000	¢'000
Cash in Hand and at Bank	31,147	(18,888)	12,259
Overdrafts	(19,525)	(106,355)	(125,880)
ACCENTACE AND ACCESS OF THE PARTY OF THE PAR	11,622	1,	(113,621)



#### **ACCOUNTING POLICIES**

The significant accounting policies adopted by the Company and which have been used in preparing these financial statements are stated below:

#### a. Basis of Accounting

These financial statements have been prepared under the historical cost convention as modified by the revaluation of fixed assets.

#### b. Fixed Assets and Depreciation

Depreciation is provided to write off the value of fixed assets over their estimated useful lives. The annual depreciation rates of fixed assets are as follows:-

Buildings	3%
Plant and Machinery	20%
Motor Vehicles	25%
Furniture and Equipment	20%

#### c. Investments

Investments are shown at cost.

#### d. Investment Income

Investment income is accounted for when it is actually earned and received.

#### e Stocks

Stocks of Produce (cocoa and other produce) and Non-Trading Stocks have been valued at the lower of cost and net realisable value.

#### f. Debtors

Debtors appear at face value less a specific provision for debts considered to be doubtful.

#### g. Turnover

Turnover comprises the producer price and take over margins paid by Ghana Cocoa Board. Turnover is recorded when cocoa purchased are delivered and taken over by Ghana Cocoa Board.

#### h. Foreign Currency

Assets and liabilities denominated in foreign currencies are translated into cedis at exchange rates ruling at the end of the period. Gains and losses resulting from foreign currency translation or exchange are included in the profit and loss for the period.

#### I. Taxation

The company provides for income taxes on its taxable profits.



2. **DIRECT OPERATING EXPENSES** include depreciation of ¢6,779,000,000 on Plant,Machinery and Motor Vehicles (2003-¢7,738,000,000)

#### 3. ADMINISTRATIVE AND GENERAL EXPENSES include the following:-

2004	2003
¢'million	¢'million
1,168	1,295
95	80
180	110
259	129
10,254	7,376
364	241
1,121	648
219	410
1,492	917
0	431
13,450	10,023
	¢'million 1,168 95 180 259  10,254 364 1,121 219 1,492 0

#### **5 NATIONAL RECONSTRUCTION LEVY**

l October ¢'million	the year	the year ¢'million	Balance at 30 September ¢'million
5	0	0	5
867	(867)	0	-
	(570)	1,430	860
872	(1,437)	1,430	865
	l October ¢'million 5 867	October   the year   c'million   5   0   867   (867)   (570)	¢'million ¢'million ¢'million 5 0 0 867 (867) 0 (570) 1,430

6	TAXATION Year of Assessment	Balance at I October ¢'million	Payment during the year ¢'million	Charge for the year ¢'million	Balance at 30 September ¢'million
	1995-1999	105	0	. 0	105
	2000-2002	(160)	0	0	(160)
	2003	10,934	(10,930)	0	4
	2004	0	(7,550)	17,625	10,075
		10,879	(18,480)	17,625	10,024

The amount provided for income tax is calculated at the rate of 30% of the Adjusted Profit and is subject to agreement with Internal Revenue Service.

# NOTES TO THE MINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2004

7 FIXED ASSETS	Land and	Plant and	Motor	Furniture &	Building	
	Buildings	Machinery	Vehicles	Fitting	W.I.P	Total
Cost	¢'million	¢'million	¢'million	¢'million	¢'million	¢'million
Balance at 1.10.2003 Cost	12,310	6,199	26,263	2,994	183	47.949
Revaluation	7,470	11,915	2,552	1,338	0	23,275
Additions during the year:						
Cost	1,994	1,676	5,086	209	1,066	10,331
Disposals/Transfers	0	0	0	0	(183)	(183)
Balance at 30.9.2004	21,774	19,790	33,901	4,841	1,066	81,372
Depreciation						
Balance at 1.10.2003 Cost	3,296	3,191	14,763	1,889	0	23,139
Revaluation	1,121	11,915	2,552	1,338	0	16,926
Charge for the year - Cost	429	1,303	5,476	515	0	7,723
- Revaluation	224	0	0	0	0	224
Disposals	0	0	0	0	0	0
Balance at 30.9.2004	5,070	16,409	22,791	3,742	0	48,012
NET BOOK VALUE AT 30.9.04	16,704	3,381	11,110	1,099	1,066	33,360
NET BOOK VALUE AT 30.9.03	15,363	3,008	11,500	1,105	183	31,159

The fixed Assets were revalued in November 1998 by the following valuers at open market values.

Eastern and Volta Regions

- Consolidated Properties Limited

Accra-Tema Area

- Valuation and Investments Associates

Ashanti Region

- Surveying and Development Associates

Ashanti Region
Central Region
Western Region

James and Ayanga & Partners George Deh & Company

# 8 LONG TERM INVESTMENT

This represents 500,000 shares of no par value purchased from Ghana Commercial Bank Limited.



9	STOCKS	2004 ¢'million	2003 ¢'million
	Trading - Cocoa	186,450	30,244
	Non-Trading		
	Spare Parts	894	1,081
	Tarpaulin Stocks	1,215	581
	Jute Sacks/Twine	4,693	4,693
	Technical Stores	187	204
	Stationery	1,209	1,368
	Fuel and Lubricants	883	643
	Motor Cycle/ Helmet	2	2
	Other Stock/Matchets	45	19
	Tyres and Batteries	654	698
	Stencil Ink	384	472
		196,616	40,005
10	ACCOUNTS RECEIVABLE		
	Trade Debtors	65,072	6,901
	Other Debtors	1,496	1,085
	Staff Loans and Advances	3,055	3,330
	Prepayments	1,189	1,657
		70,812	12,973

a. Prepayments represent the unexpired portion of certain expenditure spread on time basis.

b. The maximum amount due from employees of the Company during the year did not exceed ¢3,055,000,000 (2003 - ¢3,330,000,000).

11	SHORT TERM INVESTMENTS	¢'million	¢'million
	Call & Fixed Deposits Treasury Bills	3,062 188	5,170 179
		3,250	5,349
12	BANK AND CASH BALANCES		
	Bank Balances Cash Balances	12,255	31,145 2
		12,259	31,147



2004 2003 ¢'million ¢'million 13 BANK OVERDRAFT Balances as at 30 September 125,880 19,525 The Company has overdraft facilities totalling ¢200 billion with its bankers which are secured by cocoa stocks and receivables. 14 ACCOUNTS PAYABLE **Trade Creditors** 60,128 671 Other Creditors 14,984 10,505 **Accrued Charges** 3,277 2,905 78,389 14,081 15 MEDIUM TERM LOAN This is the balance on loan granted to the Company by Standard Chartered Bank for the purchase of vehicles. trucks, equipment and spare parts. Current Portion 4,148 4,148 Medium Term Portion 4,148 4,148 8,296 16 **DIVIDEND** Balance at 1 October 7,187 0 Paid During the year (7,187)0

11,972

11,972

7,187

7,187

Proposed Dividend

Balance at 30 September



2004 2003 17 STATED CAPITAL a) Authorised Number of: i) Preference share("Golden Cocoa Share") ii) Ordinary Shares of no par value 20,000,000,000 20,000,000,000 b) Issued and fully paid: Number c'million Number ¢'million i) Preference Share ("Golden Cocoa Share") ii) Ordinary Shares: For cash consideration 2,005,000 15,868 2,005,000 15,868 For consideration other than cash 477,995,000 33,275 477,995,000 33,275 Total Ordinary shares 480,000,000 49,143 480,000,000 49,143 iii) Total Pref/Ordinary shares 480,000,001 49,144 480.000.001 49,144

- There is no unpaid liability on any share and there are no calls or installments unpaid in respect of any share.
- d) Shares in Treasury as at 30 September 2004:-1,125,023 (2003 865,420).
- d) One (1) special rights redeemable preference share known as "Golden Cocoa Share" has been allotted as fully paid in accordance with the company's regulations.

#### 17a TITLE DEEDS

Included in the ordinary shares issued for consideration other than cash is an amount of e9,540,000,000 which represents part of the value of fixed assets ceded to Produce Buying Company Limited by Ghana Cocoa Board. As mentioned in our report , we have not had sight of the Title Deeds of the sheds and buildings as stated in the Company's books to establish the Company's ownership of these assets. However, in a letter dated November 18, 1999 the Government of Ghana gave the following undertaking:

- a. "The Government has taken over the interest of the Ghana Cocoa Board(Cocobod) in PBC and accordingly undertakes to ensure that the Cocobod takes all steps required of it under the Ceding Agreement of June 30, 1999 executed between the Cocobod and PBC including but not limited to the perfection of all interests and the execution of all documents to effectuate the cession of assets to PBC".
- b. "The Government further assures the investing public that in the event of Cocobod failing its obligations under the cession agreement, it will take such additional steps including but not limited to compulsory acquisition and arranging of payment of adequate compensation by Cocobod so as to concretise the interest of the PBC in the said assets".

2004 ¢'million	2003 ¢'million
191	0
1,000	1,200
(935)	(1,009)
256	191
	¢'million 191 1,000 (935)

The movement on the Share Deals Account is the net result of sums transferred from Income Surplus and expended in the purchase of shares in compliance with section 63(2) of the Ghana Companies Code 1963 (Act 179)

#### 19 CAPITAL COMMITMENTS/CONTINGENCIES

There were no capital commitments and contingencies as at 30 September 2004.



## PRODUCE BUYING COMPANY LIMITED SCHEDULE TO THE PROFIT AND LOSS ACCOUNT

0007.07.04.00	2004 ¢'million	2003 ¢'million
COST OF SALES		
Opening Stock Purchases	30,243 2,201,377	2,763 1,426,729
	2,231,620	1,429,492
Less:		1,120,10
Shortages and Loss on Produce	4,972	964
Closing Stock	186,450	30,243
	2,040,198	1,398,285
DIRECT OPERATING EXPENSES		
Agency Commission	31,393	14,756
Motor Vehicle - Repairs & Maintenance	4,559	2,585
Depreciation	6,779	7,738
Motor Vehicle Running	3,855	2,986
Road Freight-Primary Evacuation	6,763	2,340
Handling Charges	7,010	4,036
Produce Losses Account	4,972	964
Others	5,102	33,178
Finance Cost	70,433	68,583
Interest on Loan & Guarantee Fees	61 100	44.00
Commission on Akuafo Cheques	61,183	41,984
Bank Charges	7,738	8,758
bank onlinges	25,271	10,113
	94,192	60,855
TOTAL DIRECT OPERATING EXPENSES	164,625	129,438



ADMIN. & GENERAL EXPENSES		25
Staff Cost	272 00000	TAMAS DAYS
Salaries and Wages	24,575	17,347
Social Security Fund	2,833	1,976
Provident Fund	1,576	1,300
Car Maintenance Allowance	2,785	2,012
Travel and Transport	1,162	845
Treasurers Allowance	1,530	854
Medical Expenses	828	622
Other Staff Cost	2,885	2,023
83	38,174	26,979
Office Cost		
Depreciation	1,168	1,295
Printing and Stationery	1,326	1,012
Advertising and Publicity	1,238	927
Subscriptions	259	129
Audit Fees .	95	80
Directors Fees & Expenses	180	110
Other Office Cost	2.387	2.099
669,61	6,653	5,652
Estate & Property Cost		P P
Rent of Offices & Sheds *	1,601	1,999
Repairs & Renovation of Sheds	737	815
Repairs of Buildings & Equipment	772	717
Others	323	123
Editor Statement	3,433	3,654
TOTAL ADMIN. & GENERAL EXPENSES	48,260	36,285



#### 18 20 LARGEST SHAREHOLDERS

Shareholders	Number of Shares	Percentage Holding (%)
1 Ministry of Finance - Governmentof Ghana	176,112,259	36.69
2 NTHC/Institutional Investor Consortium	146,626,231	30.34
3 Social Security & National Insurance Trust	96,000,000	20.00
4 NTHC Limited	8,991,934	1.87
5 Current PBC Employees/Commission Agents	5,127,577	1.07
6 PBC Provident Fund	4,495,090	0.94
7 Ofori Barak Kyei Mr.	2,100,000	0.44
8 GCCSFA/Farmers - Individuals	1,547,307	0.32
9 GCCFA/Farmers - Association	1,250,000	0.26
10 Yirenkyi Samuel Ernest Mr.	1,000,000	0.21
11 State Insurance Company Limited	1,000,000	0.21
12 Akoto Bamfo Edmund	208,065	0.04
13 MSL Portfolio	200,000	0.04
14 Merban Investment Holding Limited	199,600	0.04
15 Enterprise Insurance Company Limited	188,716	0.04
16 Vanguard Assurance Company Ltd.	140,000	0.03
17 DBL Trading Account	127,100	0.03
18 Attafuah Victor Dokyi Mr.	90,000	0.02
19 CDH Insurance Company Limited	50,000	0.01
20 Oppong-Agyare Stephen	48,000	0.01
	445,501,879	92.61

#### 19 SHAREHOLDING DISTRIBUTION

Category	Numbers of Shareholers	Total <u>Holding</u>	Percentage Holding (%)
1 - 1,000	14,475	5,237,502	1.09
1,001 - 5,000	2,392	6,027,677	1.26
5,001 - 10,000	2,223	16,169,678	3.37
Over 10,000	520	452,565,143	94.28
Total	19,610	480,000,000	100.00

#### 20 DIRECTORS SHAREHOLDING

Name	No. of Shares
Nana Timothy Aye Kusi	18,700
Mr. Joseph Buatsie	3,000
Mr. Andrew Antwi Boasiako	7,500
	29,200

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