

## Profit and Loss Account for the year ended 31st December

	Notes	THE GROUP		THE BANK	
		2003 €m	2002 €m	2003 €m	2002 €m
INTEREST INCOME	4	756,735	628,587	756,735	628,587
INTEREST EXPENSE	5	(181,429)	(118,714)	(181,429)	(118,714)
NET INTEREST INCOME		575,306	509,873	575,306	509,873
FEE AND COMMISSION INCOME		144,767	127,815	144,767	127,815
OTHER OPERATING INCOME	6	39,511	57,400	37,927	54,170
OPERATING INCOME		759,584	695,088	758,000	691,858
OPERATING EXPENSES	8	(435,970)	(291,746)	(434,778)	(290,702)
PROVISION FOR BAD AND DOUBTFUL DEBTS	10	(112,815)	(133,061)	(112,815)	(133,061)
NET OPERATING PROFIT		210,799	270,281	210,407	268,095
OTHER INCOME	7	4,836	11,627	4,836	11,627
PROFIT BEFORE TAXATION		215,635	281,908	215,243	279,722
NATIONAL RECONSTRUCTION LEVY	11c	(21,544)	(28,027)	(21,524)	(27,972)
TAXATION	11a	(100,409)	(79,509)	(100,300)	(78,901)
PROFIT AFTER TAX TRANSFERRED TO INCOME SURPLUS		93,682	174,372	93,419	172,849

### INCOME SURPLUS ACCOUNT YEAR ENDED 31 DECEMBER 2003

BALANCE AT 1 JANUARY	289,169	219,094	282,431	213,683
NET PROFIT FROM PROFIT AND LOSS ACCOUNT	93,682	174,372	93,419	172,849
TRANSFER TO STATUTORY RESERVE FUND	(11,710)	(21,797)	(11,677)	(21,605)
DIVIDEND (GROSS)	(41,250)	(82,500)	(41,250)	(82,500)
BALANCE AT 31 DECEMBER	329,891	289,169	322,923	282,431

# Balance Sheet as at 31st December

	Notes	THE GROUP		THE BANK	
		2003 cm	2002 cm	2003 cm	2002 cm
<b>ASSETS</b>					
Cash and Balances with Bank of Ghana	12	497,964	492,209	492,532	492,209
Government Securities	13	1,915,973	2,455,887	1,914,177	2,446,293
Due from Other Banks and Financial Institutions	14	474,711	397,161	474,711	393,799
Investment In Other Securities	18	35,705	34,787	30,368	32,282
Loans and Advances to Customers	15	1,754,297	955,310	1,754,297	955,310
Investment in Subsidiary	19	0	0	1	1
Other Assets	20	314,803	202,644	304,651	200,363
Fixed Assets	21	101,230	103,713	101,201	103,625
<b>TOTAL ASSETS</b>		<b>5,094,683</b>	<b>4,641,711</b>	<b>5,071,938</b>	<b>4,623,882</b>
<b>LIABILITIES</b>					
Customers Deposits	22	3,183,830	2,408,609	3,183,830	2,408,609
Due to Other Banks and Financial Institutions	24	0	61,568	0	61,568
Borrowings	25	0	204,500	0	204,500
Interest Payable and Other Liabilities	26	1,348,969	1,491,247	1,348,969	1,490,539
Taxation	11a	66,728	38,580	66,249	37,945
<b>TOTAL LIABILITIES</b>		<b>4,599,527</b>	<b>4,204,504</b>	<b>4,599,048</b>	<b>4,203,161</b>
<b>SHAREHOLDERS' FUND</b>					
Stated Capital	27	20,000	20,000	20,000	20,000
Share Deals	33	1,000	1,000	1,000	1,000
Capital Surplus	32	18,281	12,764	4,075	4,075
Income Surplus		329,891	289,169	322,923	282,431
Statutory Reserve Fund	31	125,984	114,274	124,892	113,215
<b>SHAREHOLDERS' FUND</b>		<b>495,156</b>	<b>437,207</b>	<b>472,890</b>	<b>420,721</b>
<b>TOTAL LIABILITIES AND SHAREHOLDERS' FUND</b>		<b>5,094,683</b>	<b>4,641,711</b>	<b>5,071,938</b>	<b>4,623,882</b>

Approved by the Board on 11th February, 2004

  
DIRECTOR

  
DIRECTOR

# Cash Flow Statement for the year ended 31st December

	THE GROUP		THE BANK	
	2003 cm	2002 cm	2003 cm	2002 cm
<b>Cash flows from operating activities</b>				
Net profit before tax	215,635	281,908	215,243	279,722
Dividend received	(2,987)	(4,410)	(1,403)	(1,180)
Depreciation charge	25,683	22,916	25,624	22,858
Provision for bad and doubtful debts	112,815	133,061	112,815	133,061
Profit on sale of fixed assets	(824)	(1,508)	(824)	(1,508)
<b>Operating profit before working capital changes</b>	<b>350,322</b>	<b>431,967</b>	<b>351,455</b>	<b>432,953</b>
Decrease/(Increase) in investments	539,914	(1,458,089)	532,116	(1,448,495)
Decrease/(Increase) in Loans and Advances to Customers	(901,094)	870,888	(901,094)	870,888
Increase in other assets accounts	(112,159)	(80,244)	(104,288)	(85,053)
Increase in Customers Deposits	775,221	688,190	775,221	688,190
(Decrease)/Increase in Interest Payable and Other Liabilities	(128,240)	(129,316)	(133,065)	(135,793)
Borrowings	(204,500)	204,500	(204,500)	204,500
(Decrease)/Increase in Balance Due to Other Banks	(61,568)	(142,432)	(61,568)	(142,432)
Cash generated from operations	257,896	385,464	254,277	384,758
Tax paid	(72,261)	(90,622)	(71,996)	(90,450)
National Reconstruction Levy	(24,274)	(32,668)	(24,238)	(32,658)
<b>Net cash inflow from operating activities</b>	<b>161,361</b>	<b>262,174</b>	<b>158,043</b>	<b>261,650</b>
<b>Cash flows from investing activities</b>				
Purchase of fixed assets	(23,338)	(59,742)	(23,338)	(59,742)
Other Investment Securities	(918)	(3,251)	1,914	(834)
Proceeds on sale of tangible fixed assets	963	2,056	963	2,056
Dividends received from investments	2,987	4,410	1,403	1,180
Dividends paid	(57,750)	(74,056)	(57,750)	(74,056)
<b>Net cash outflow from investing activities</b>	<b>(78,056)</b>	<b>(130,583)</b>	<b>(76,808)</b>	<b>(131,396)</b>
<b>Financing Activities</b>				
Purchase of own shares	0	(394)	0	(394)
Sale of own shares	0	1,571	0	1,571
<b>Net cash inflow from financing activities</b>	<b>0</b>	<b>1,177</b>	<b>0</b>	<b>1,177</b>
<b>Net increase in cash and cash equivalents</b>	<b>83,305</b>	<b>132,768</b>	<b>81,235</b>	<b>131,431</b>
<b>Cash and cash equivalents at beginning of the year</b>	<b>889,370</b>	<b>756,602</b>	<b>886,008</b>	<b>754,577</b>
<b>Cash and cash equivalents at end of the year</b>	<b>972,675</b>	<b>889,370</b>	<b>967,243</b>	<b>886,008</b>

# Notes to the Financial Statements for the year ended 31st December

## 1. ACCOUNTING POLICIES

The significant accounting policies adopted by the Bank and its subsidiary which have been used in preparing these financial statements are as follows:

### a Basis of accounting

The Bank and its subsidiary ("The Group") prepare their financial statements under the historical cost convention as modified by the revaluation of fixed assets.

### B Consolidation

The consolidated financial statements of the Group comprise the financial statements of Ghana Commercial Bank Ltd and its subsidiary.

The Group accounts for its subsidiary by consolidating fully its assets, liabilities and results for the period.

### C Foreign Currency

Assets and liabilities denominated in foreign currencies are translated into cedis at exchange rates ruling at the end of the period. Gains and losses resulting from foreign currency translation or exchange are included in the profit and loss for the period except those relating to non-performing foreign currency-denominated advances. In this case, the gains and losses are transferred to exchange suspense account.

### D Re-purchase of own shares

In July 1997 the Bank put in place a share re-purchase programme under which it intends to spend a maximum of one billion cedis to purchase its own shares.

All transactions relating to the purchase and resale of own shares are dealt with through the Share Deals account.

The shares purchased are held in treasury until resold.

### E Interest Income

The recognition of interest income ceases when the payment of interest or principal is in doubt, and does so automatically if principal or interest payment are 90 or more days late. Any interest previously accrued but not received on a loan placed on non-accrual basis is reversed. Interest is included in income thereafter only when it is received. Loans are returned to the accrual basis only when doubt about collectibility is removed and when the outstanding arrears of interest and principal are received.

### (f) Fee Income

Loan fees are credited to income.

### (g) Investments

Investments are held for purposes of both trading and investments. Investments are included in the balance sheet at the lower of cost and net realisable value. Gains and losses on the sale of investment securities are shown separately in other operating income or expenses where applicable.

Bills discounted and securities with a fixed redemption date which are purchased with the intention of being held to maturity are stated at amortised cost. The premium or discount is amortised over the period to redemption and disclosed separately in interest income.

### (h) Advances

Advances are stated in the balance sheet at the amount of principal and interest outstanding less any provision for bad and doubtful debts and interest held in suspense.

Advances are analysed between the total amount outstanding and provision in a note to the financial statements.

# Notes to the Financial Statements

**(i) Provisions for bad and doubtful debts.**

Provisions for bad and doubtful debts are made, having regard to both specific and general risks.

The specific element of the provisions relates to those loans that have been individually reviewed and specifically identified as bad or doubtful. The general element of the provisions relates to those existing losses that, although not yet specifically identified, are known from experience to be present at any year-end in the Bank's portfolio of loans and advances. In determining the level of the provisions required, management considers numerous factors including, but not limited to domestic economic conditions, the composition of the loan portfolio and prior bad debts experience.

Provisions made during the year (less amounts released and recoveries of loans previously written off) are charged as separate amounts in the profit and loss account. Loans are written off when the extent of the loss has been confirmed.

**(j) Fixed Assets.**

These are stated at cost or valuation less accumulated depreciation. Depreciation is computed using the straight-line method so as to write off the cost or valuation over the estimated useful lives at the following rates:

Office & Residential Buildings	5%
Printing Machines	20%
Safes & Strong Room Doors	20%
Computers	25%
Furniture and equipment	33.3%
Other Motor Vehicles	33.3%
Bullion Vans	25%

**(k) Taxation**

- (i) The Bank provides for income taxes at current rates on its taxable profits.
- (ii) Provision is made for deferred taxation only to the extent that it is probable that a liability or asset will crystallise in the foreseeable future.

**(l) Provident Fund**

There is a defined contributory provident fund scheme for all employees who have completed a full year's service with the Bank. Employees contribute 10% of their basic salary to the fund whilst the Bank's contribution is 12.5%.

# Notes to the Financial Statements

## 2. PERCENTAGE OF GROSS NON-PERFORMING LOANS TO TOTAL CREDIT PORTFOLIO

Percentage of Gross Non-Performing Loans (Substandard to Loss) to Total Credit Portfolio is 18% (2002 : 35% )

## 3. SOCIAL RESPONSIBILITY OBLIGATIONS

Amount spent on fulfilling social responsibility obligations was c2,198 million (2002: c738 million)

	THE GROUP		THE BANK	
	2003 cm	2002 cm	2003 cm	2002 cm
<b>4. INTEREST INCOME</b>				
Cash and Short Term Funds	42,088	17,654	42,088	17,654
Investment Securities	435,426	155,219	435,426	155,219
Loans and advances	279,221	455,714	279,221	455,714
	<b>756,735</b>	<b>628,587</b>	<b>756,735</b>	<b>628,587</b>
<b>5. INTEREST EXPENSE</b>				
Current Accounts	89,501	21,755	89,501	21,755
Time and Other Deposits	75,984	85,557	75,984	85,557
Overnight and Call Accounts	15,944	11,402	15,944	11,402
	<b>181,429</b>	<b>118,714</b>	<b>181,429</b>	<b>118,714</b>
<b>6. OTHER OPERATING INCOME</b>				
Gain on Exchange	35,026	50,715	35,026	50,715
Dividends from Investments	2,987	4,410	1,403	1,180
Rent receivable	1,498	2,275	1,498	2,275
	<b>39,511</b>	<b>57,400</b>	<b>37,927</b>	<b>54,170</b>
<b>7. OTHER INCOME</b>				
Profit on Disposal of Fixed Assets	824	1,508	824	1,508
Others	4,012	10,119	4,012	10,119
	<b>4,836</b>	<b>11,627</b>	<b>4,836</b>	<b>11,627</b>
<b>8. OPERATING EXPENSES</b>				
Staff Cost (note 9)	297,844	178,238	297,158	177,732
Advertising and Marketing	2,963	2,897	2,963	2,897
Administrative Expenses	53,450	37,364	53,450	37,364
Training	2,809	4,886	2,762	4,835
Depreciation	25,683	22,916	25,624	22,858
Directors' Emoluments	2,906	2,189	2,906	2,189
Auditors' Remuneration	280	222	250	197
Others	50,035	43,034	49,665	42,630
	<b>435,970</b>	<b>291,746</b>	<b>434,778</b>	<b>290,702</b>

# Notes to the Financial Statements

	THE GROUP		THE BANK	
	2003 cm	2002 cm	2003 cm	2002 cm
<b>9. STAFF COST</b>				
Salaries	172,210	129,631	171,625	129,185
Social Security Fund contributions	17,720	11,616	17,720	11,616
Provident Fund contributions	17,095	11,288	17,095	11,288
Medical	2,951	3,703	2,924	3,643
Other employee costs	87,868	22,000	87,794	22,000
	<b>297,844</b>	<b>178,238</b>	<b>297,158</b>	<b>177,732</b>

The average number of persons employed by the Bank during the year was 2,178 (2002 - 2,014)

## 10. BAD AND DOUBTFUL DEBTS EXPENSES

Specific credit Risk Provision	101,864	128,156	101,864	128,156
General Provision for Impairment	10,951	4,905	10,951	4,905
	<b>112,815</b>	<b>133,061</b>	<b>112,815</b>	<b>133,061</b>

## 11. TAXATION

### A. Income Tax

i) The Bank	Balance	Payments	Charge for	Balance
	1-1-03 cm	During the Year cm	the year cm	31-12-03 cm
1994-2002	19,952	0	0	19,952
2003	0	(71,996)	64,601	(7,395)
	<b>19,952</b>	<b>(71,996)</b>	<b>64,601</b>	<b>12,557</b>
Deferred Tax 2003.	17,277	0	35,699	52,976
Capital Gains Tax	716	0	0	716
	<b>37,945</b>	<b>(71,996)</b>	<b>100,300</b>	<b>66,249</b>
<b>ii) The Group</b>				
1994-2001	20,587	0	0	20,587
2003	0	(72,261)	64,710	(7,551)
Deferred Tax 2003.	17,277	0	35,699	52,976
Capital Gains Tax	716	0	0	716
	<b>38,580</b>	<b>(72,261)</b>	<b>100,409</b>	<b>66,728</b>
<b>b. Dividend Tax</b>				
<b>i) The Bank</b>				
2003	3,072	(3,072)	4,125	4,125
<b>ii) The Group</b>				
2003	3,072	(3,072)	4,125	4,125
<b>c. National Reconstruction Levy</b>				
<b>i) The Bank</b>				
2003	3,694	(24,238)	21,524	980
<b>ii) The Group</b>				
2003	3,915	(24,274)	21,544	1,185

# Notes to the Financial Statements

	THE GROUP		THE BANK	
	2003 cm	2002 cm	2003 cm	2002 cm
<b>12. CASH AND BALANCES WITH CENTRAL BANK</b>				
Cash on Hand	75,524	59,880	70,092	59,880
Balances with Bank of Ghana	422,440	228,329	422,440	228,329
Money at Short Notice- Bank of Ghana	0	204,000	0	204,000
	<b>497,964</b>	<b>492,209</b>	<b>492,532</b>	<b>492,209</b>
<b>13. GOVERNMENT SECURITIES</b>				
Stocks and Bonds	11,131	593	11,131	593
Treasury Bills	429,878	292,562	428,082	282,968
Ghana Government Index Linked Bonds	85,000	85,000	85,000	85,000
TOR Bonds	1,389,964	2,077,732	1,389,964	2,077,732
	<b>1,915,973</b>	<b>2,455,887</b>	<b>1,914,177</b>	<b>2,446,293</b>
<b>14. DUE FROM OTHER BANKS AND FINANCIAL INSTITUTIONS</b>				
Nostro Account Balances	123,694	123,034	123,694	123,034
Items in course of Collection	59,039	78,483	59,039	78,483
Placements with Other Banks	291,978	195,644	291,978	192,282
	<b>474,711</b>	<b>397,161</b>	<b>474,711</b>	<b>393,799</b>
<b>15. LOANS AND ADVANCES TO CUSTOMERS</b>				
<b>Analysis By Type:</b>				
Overdrafts	1,322,976	503,347	1,322,976	503,347
Loans	734,945	653,480	734,945	653,480
<b>Gross Loans and Advances</b> (See notes 16&17)	<b>2,057,921</b>	<b>1,156,827</b>	<b>2,057,921</b>	<b>1,156,827</b>
Provisions for bad & doubtful debts	(303,624)	(201,517)	(303,624)	(201,517)
	<b>1,754,297</b>	<b>955,310</b>	<b>1,754,297</b>	<b>955,310</b>
a. Loans and Advances (Including Credit Bills Negotiated) To Customers and staff	2,961,133	1,348,885	2,961,133	2,350,581
b. Loan Loss Provision Ratio	0.11:1	0.17 :1	0.11:1	0.17 :1
c. Gross Non-Performing Loans Ratio	0.18:1	0.35 :1	0.18:1	0.35 :1
d. 50 Largest exposures (Gross Funded Loan and Advances) to Total Exposures	0.91:1	0.61 :1	0.91:1	0.61 :1



# Notes to the Financial Statements

	THE GROUP		THE BANK	
	2003 cm	2002 cm	2003 cm	2002 cm
<b>16. Analysis by business segments:</b>				
Agriculture, forestry & fishing	11,563	5,982	11,563	5,982
Mining & quarrying	99,141	81,540	99,141	81,540
Manufacturing	152,714	121,159	152,714	121,159
Construction	92,507	151,122	92,507	151,122
Electricity, gas & water	124	43	124	43
Commerce and finance	1,320,207	440,323	1,320,207	440,323
Transport, storage & communication	36,561	38,072	36,561	38,072
Services	331,691	315,413	331,691	315,413
Miscellaneous	13,413	3,173	13,413	3,173
	<b>2,057,921</b>	<b>1,156,827</b>	<b>2,057,921</b>	<b>1,156,827</b>

## 17. Analysis by type of customer:

Individuals	188,096	129,419	188,096	129,419
Other Private Enterprises	643,118	530,924	643,118	530,924
Joint Private & State Enterprises	6,157	449,709	6,157	449,709
Government Departments and Agencies/Public Enterprises	1,162,637	4,113	1,162,637	4,113
Staff	57,913	42,662	57,913	42,662
	<b>2,057,921</b>	<b>1,156,827</b>	<b>2,057,921</b>	<b>1,156,827</b>

## Movement in the provisions for impairment are as follows:

Balance at 1 January	201,517	258,274	201,517	258,274
Amount released	(10,708)	(189,818)	(10,708)	(189,818)
Bad and Doubtful Debts Expense	112,815	133,061	112,815	133,061
Balance at 31 December	<b>303,624</b>	<b>201,517</b>	<b>303,624</b>	<b>201,517</b>

## 18. INVESTMENT IN OTHER SECURITIES

Listed Equity Securities	8,022	2,505	0	0
Unlisted Equity Securities	27,683	32,282	30,368	32,282
	<b>35,705</b>	<b>34,787</b>	<b>30,368</b>	<b>32,282</b>

## 19. INVESTMENT IN SUBSIDIARY

Investment in subsidiary :	0	0	1	1
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	Nature of Business Investments	Country of Incorporation	Percentage Interest
Development Finance & Holdings Limited		GHANA	100%

## 20. OTHER ASSETS

Accounts Receivable and Prepayments	289,395	167,008	279,243	164,727
Accrued Income	25,408	35,636	25,408	35,636
	<b>314,803</b>	<b>202,644</b>	<b>304,651</b>	<b>200,363</b>

# Notes to the Financial Statements

## 21. FIXED ASSETS

### THE BANK

	LAND AND BUILDINGS cm	COMPUTERS cm	FURNITURE AND EQUIPMENT cm	MOTOR VEHICLES cm	ASSETS IN COURSE OF CONST. cm	TOTAL cm
<b>COST OR VALUATION</b>						
Balance at 1-1-2003	54,483	74,995	49,102	9,835	22	188,437
Additions	10,325	4,636	8,377	0	0	23,338
Disposals	(267)	0	0	(765)	0	(1,032)
Balance at 31-12-2003	64,541	79,631	57,479	9,070	22	210,743
<b>DEPRECIATION</b>						
Balance at 1-1-2003	12,605	35,011	28,745	8,451	0	84,812
Charge for the year	2,385	12,963	9,266	1,010	0	25,624
Disposals	(142)	0	0	(752)	0	(894)
Balance at 31-12-2003	14,848	47,974	38,011	8,709	0	109,542
<b>NET BOOK VALUE</b>						
31-12-2003	49,693	31,657	19,468	361	22	101,201
31-12-2002	41,878	39,984	20,357	1,384	22	103,625

### THE GROUP

	LAND AND BUILDINGS cm	COMPUTERS cm	FURNITURE AND EQUIPMENT cm	MOTOR VEHICLES cm	IN COURSE OF CONST. cm	TOTAL cm
<b>COST OR VALUATION</b>						
Balance at 1-1-2003	54,483	75,019	49,102	9,969	22	188,595
Additions	10,325	4,636	8,377	0	0	23,338
Disposals	(267)	0	0	(765)	0	(1,032)
Balance at 31-12-2003	64,541	79,655	57,479	9,204	22	210,901
<b>DEPRECIATION</b>						
Balance at 1-1-2003	12,605	35,030	28,745	8,502	0	84,882
Charge for the year	2,385	12,978	9,266	1,054	0	25,683
Disposals	(142)	0	0	(752)	0	(894)
Balance at 31-12-2003	14,848	48,008	38,011	8,804	0	109,671
<b>NET BOOK VALUE</b>						
31-12-2003	49,693	31,647	19,468	400	22	101,230
31-12-2002	41,878	39,989	20,357	1,467	22	103,713

The fixed assets were revalued at open market value after a physical inspection of the assets in Ghana between the dates 15 December 1993 and 10 January 1994 by a consortium of Valuers, Surveyors and Appraisers led by Owusu Adjapong And Company.

# Notes to the Financial Statements

	THE GROUP		THE BANK	
	2003 cɛm	2002 cɛm	2003 cɛm	2002 cɛm
<b>22. DUE TO CUSTOMERS</b>				
Current Accounts	1,687,259	1,385,182	1,687,259	1,385,182
Time Deposits	1,011,716	219,026	1,011,716	219,026
Savings Accounts	352,785	755,715	352,785	755,715
Certificates of Deposit	132,070	48,686	132,070	48,686
	<b>3,183,830</b>	<b>2,408,609</b>	<b>3,183,830</b>	<b>2,408,609</b>
<b>23. Analysis by type of depositors</b>				
Financial Institutions	1,019,824	7,230	1,019,824	7,230
Individuals & Other Private Enterprises	2,139,380	1,991,091	2,139,380	1,991,091
Public Enterprises	24,626	410,288	24,626	410,288
	<b>3,183,830</b>	<b>2,408,609</b>	<b>3,183,830</b>	<b>2,408,609</b>
<b>A. Ratio of 20 Largest Depositors to Total Deposits</b>	<b>0.28:1</b>	<b>0.28:1</b>	<b>0.28:1</b>	<b>0.28:1</b>
<b>24. DUE TO OTHER BANKS AND FINANCIAL INSTITUTIONS</b>				
Deposits from Other Banks	0	61,568	0	61,568
Deposits from Bank of Ghana	0	0	0	0
	<b>0</b>	<b>61,568</b>	<b>0</b>	<b>61,568</b>
<b>25. BORROWINGS</b>				
Inter-Bank Market	0	204,500	0	204,500
	<b>0</b>	<b>204,500</b>	<b>0</b>	<b>204,500</b>
<b>26. INTEREST PAYABLE AND OTHER LIABILITIES</b>				
Creditors	203,551	509,145	203,551	509,145
Accruals	16,578	25,247	16,578	25,232
Others	1,128,840	956,855	1,128,840	956,162
	<b>1,348,969</b>	<b>1,491,247</b>	<b>1,348,969</b>	<b>1,490,539</b>

# Notes to the Financial Statements

	2003 Number million	2003 Amount million ¢	2002 Number million	2002 Amount million ¢
<b>27. STATED CAPITAL</b>				
<b>A. Authorised Ordinary shares:</b>				
Number of Ordinary shares of no par value	1,500		1,500	
<b>B. Issued Ordinary Shares</b>				
Issued Ordinary shares for Cash	15.0	301	15.0	301
Transfer from Income Surplus	86.5	3,430	86.5	3,430
Capitalization of Reserves	1.0	19	1.0	19
Transfer from Capital Surplus	62.5	16,250	62.5	16,250
	165.0	20,000	165.0	20,000

Shares in treasury as at 31 December 2003:352 (2002: 352).

<b>28. NUMBER OF SHAREHOLDERS</b>		NO. OF SHARE- HOLDERS	NO. OF SHARES	PERCENTAGE HOLDINGS
<b>CATEGORIES OF SHAREHOLDERS</b>				
Under -	1000 Shares	73,858	16,857,522	10%
1001 -	5000 Shares	4,840	10,043,763	6%
5001 -	10000 Shares	324	2,539,495	2%
Over	10000 Shares	199	135,559,220	82%
		79,221	165,000,000	100%

## 29. DIRECTORS' SHAREHOLDINGS

DIRECTORS	SHAREHOLDINGS
KWABENA GYIMA OSEI-BONSU	2,000
MATILDA OBENG-ANSONG (MRS)	12,560
LAWRENCE NEWTON ADU-MANTE	8,270
ROKO FRIMPONG	-
PETER AUGUSTUS OCRAN	8,000
FRANKLIN KWABENA ASAMOAH	500
FELIX NTRAKWAH	2,000
EBENEZER MOSES DEBRAH	1,000
DR SAMUEL NII-NOI ASHONG	-
CECILIA NYANN (MRS)	-
KOJO MENSAH	1,000
JOE OFORI	500
	35,830

# Notes to the Financial Statements

## 30. TWENTY LARGEST SHAREHOLDERS

NO.	NAME	ADDRESS	SHARE-	PERCENTAGE
			HOLDING	HOLDING
1	GH/GV Act. by Min. of Fin. & Eco. Plann.	P.O. Box M40 Ministries	77,233,613	46.81%
2	SSNIT	P.O. Box M.149, Ministries	28,900,620	17.52%
3	Gh. Cocoa/Cof/Sheanut Far. Association.	P.O.Box C729 Cantonments	6,000,000	3.64%
4	Daniel Ofori	P.O. Box 16409 Accra	5,660,725	3.43%
5	GCB Staff Provident Fund.	P.O. Box 134 Accra	1,528,142	0.93%
6	Ghana Reinsurance Co. Ltd.	P.O. Box 7509 Accra	1,237,260	0.75%
7	State Insurance Co.(Gh) Ltd.	P.O. Box 2363 Accra	1,229,733	0.75%
8	Ghana Cocoa Board	P.O. Box 933 Accra	1,100,000	0.67%
9	Tema Oil Refinery Ltd.	P.O. Box 599 Tema	1,000,000	0.61%
10	BBGN Repack INVST FD Ltd	Barclays Bank Ghana Nom.Ltd.	670,673	0.41%
11	Ghana Libya Arab Hold. Co. Ltd	P.O. Box 7281 Accra	580,000	0.35%
12	BBGN Unilever Ghana Managers Pension Fund	Barclays Bank Ghana Nom.Ltd.	544,985	0.33%
13	Produce Buying Co. Ltd	PMB Accra	500,000	0.30%
14	African Tiger Mut FD Ltd	47 Ind.Ave. Accra	400,000	0.24%
15	Alhaji Salia Ent Ltd	P.O. Box 9175 Airport-Accra	400,000	0.24%
16	Wienco Ghana Limited	P.O. Box 7593 ,Accra	284,600	0.17%
17	SSNIT SOS Accounts	P.O.Box M 149 Accra	282,150	0.17%
18	BBGN Unilever Ghana Provident Fund	C/O Barclays Bank of Ghana Nom Ltd	221,835	0.13%
19	K.E & Sons Ltd	P.O.Box 190 Agona Swedru	210,000	0.12%
20	Graphic Communication Co. Ltd	P.O. Box 742 Accra Ghana	200,000	0.12%
<b>TOTALS</b>			<b>128,184,336</b>	<b>77.7%</b>

# Notes to the Financial Statements

	THE GROUP		THE BANK	
	2003 cm	2002 cm	2003 cm	2002 cm
<b>31. STATUTORY RESERVE FUND</b>				
Balance at 1-1-2003	114,274	92,477	113,215	91,609
Additions	11,710	21,797	11,677	21,606
Balance at 31-12-2003	125,984	114,274	124,892	113,215

## 32. CAPITAL SURPLUS

Balance at 1-1-2003	12,764	11,932	4,075	3,731
Additions	5,517	832	0	344
Balance at 31-12-2003	18,281	12,764	4,075	4,075

The Capital Surplus arose as a result of the revaluation of the fixed assets at open market value after a physical inspection of the assets in Ghana between the dates 15 December 1993 and 10 January 1994. It also includes the revaluation of both listed and unlisted securities based on year end market values and premium on sales of own shares.

In the current year no revaluation has been carried out for the unlisted securities.

	2003 cm	2002 cm	2003 cm	2002 cm
<b>33. SHARE DEALS</b>				
Transfer from Income Surplus	167	167	167	167
Purchase of Own Shares	(394)	(394)	(394)	(394)
Sale of Own shares	1,571	1,571	1,571	1,571
Transfer to Capital Surplus	(344)	(344)	(344)	(344)
	1,000	1000	1,000	1000

The movement on the Share Deals Account is the net result of sums expended and received by the Bank on the purchase and sale of Shares in Compliance with section 63(2) of the Ghana Companies Code 1963, (Act 179).

## 34. CONTINGENCIES AND COMMITMENTS

The Bank entered into various commitments in the normal course of banking business which are reflected in the accompanying balance sheet.

	2003 cm	2002 cm	2003 cm	2002 cm
Letters of credit	903,212	192,058	903,212	192,058
Guarantees and Indemnities	269,488	324,914	269,488	324,914
	1,172,700	516,972	1,172,700	516,972

The case of Ghana Commercial Bank Pensioners Association Vrs. Ghana Commercial Bank Limited is pending in court.

# Notes to the Financial Statements

## 35 CURRENCY EXPOSURE AT YEAR-END IN CEDI EQUIVALENTS OF THE FOLLOWING MAJOR CURRENCIES

	USD cm	GBP cm	EURO cm	OTHERS cm
<b>ASSETS</b>				
Cash and balances with Central Bank	8,263	5,925	3,787	13
Investment in other securities	20,347	0	0	0
Due from other banks	120,842	96,819	41,666	5,027
Loans and advances to customers	280,184	0	29,506	0
Investment in subsidiary	0	0	0	0
Property and Equipment	0	0	0	0
Other Assets	0	0	0	0
<b>Total Assets</b>	<b>429,636</b>	<b>102,744</b>	<b>74,959</b>	<b>5,040</b>
<b>LIABILITIES</b>				
Due to customers	276,680	73,621	81,169	727
Due to other banks	0	0	0	0
Other liabilities	0	0	0	0
Tax	0	0	0	0
<b>Total Liabilities</b>	<b>276,680</b>	<b>73,621</b>	<b>81,169</b>	<b>727</b>
<b>Net On Balance Sheet Position</b>	<b>152,956</b>	<b>29,123</b>	<b>(6,210)</b>	<b>4,313</b>
<b>Off- Balance Sheet Credit Commitments</b>	<b>0</b>	<b>494,210</b>	<b>0</b>	<b>0</b>

# Notes to the Financial Statements

## 36. MATURITIES OF ASSETS AND LIABILITIES

	TOTAL cm	0-3 Months cm	3-6 Months cm	6-12 Months cm	Over 12 Months cm
<b>ASSETS</b>					
Balances with Central Bank	492,532	492,532			
Government Securities	1,914,177	372,661	42,217	24,335	1,474,964
Due from other banks	474,711	474,711			
Loans and advances to customers	1,754,297	500,240	161,904	369,240	722,913
Investment in Other Securities	30,368				30,368
Investment in subsidiary	1				1
Property and Equipment	101,201				101,201
Other Assets	304,651	80,619	14,303	17,437	192,292
<b>Total Assets</b>	<b>5,071,938</b>	<b>1,920,763</b>	<b>218,424</b>	<b>411,012</b>	<b>2,521,739</b>
<b>LIABILITIES</b>					
Due to customers	3,183,830	1,378,622	424,125	697,882	669,123
Due to other banks	0	0	0	0	0
Other liabilities	1,348,969	87	39	48	1,143,963
Borrowings	0	0	0	0	0
Tax	66,249	66,249			
<b>Total Liabilities</b>	<b>4,599,048</b>	<b>1,444,958</b>	<b>424,164</b>	<b>697,930</b>	<b>1,813,086</b>
<b>Net liquidity gap</b>	<b>472,890</b>	<b>475,805</b>	<b>(205,740)</b>	<b>(286,918)</b>	<b>708,653</b>



# Head Office & List of Branches

Head Office: P. O. BOX 134, ACCRA

672852-4, 672860-5, 664911-9, 663524, 663529, 663480

## Greater Accra Region

Accra High Street, P.O. Box 2971	664911-9, 663524, 663529, 663480, & 662337
Accra New Town, P.O. Box K96, Accra New Town	225928, 222641, 236935
Ada Foah, P.O. Box 55, Ada Foah	0968-22222
Ashaiman, Private Post Bag	(02230)-6606, (027-540343)
Boundary Road, P.O. Box 891, Accra	220747, 221789, 222309
Burma Camp, P.P. Bag, Burma Camp, Accra	775462, 776111 Ext.2691
Circle Branch	246034
Derby Avenue, P.O. Box 4832, Accra	024-319825, 664191-4
Dome (Sub Branch), c/o P.O. Box 5550, Accra-North	664191-4
Global Transfer Unit	246039
International Trade Finance	246031
Kaneshie Market, c/o P.O. Box 171, Kaneshie, Accra	229005
Kaneshie Industrial Area, Private Mail Bag, Accra-North	220551, 220591
Korle Bu, P.O. Box 3852, Accra	666521, 666522, 666524
Kotoka Int.Airport (Sub-Branch), c/o P.O. Box 2971, Accra	776171 Ext. 448
Legon, P.O. Box 17, Legon	500644, 500854
Liberty House, P.O. Box 4443, Accra	665027, 666631-6, 663556, 665339
Madina, c/o P.O. Box 17, Legon	501240 & 501241
Ministries, P.O. Box M.8, Accra	662170, 665421, Ext.4326, 4328
Osu, P.O. Box 0212, Osu, Accra	774456, 774124, 774125
Republic House, P.O. Box 5550, Accra-North	221167, 221137, 221112, 227890, 221187
Ring Road West, P.O. 171, Kaneshie, Accra	224703, 225270, 225805
Tema Customs (Sub-Branch), c/o P.O. Box 152, Tema	(02220)-4768
Tema Industrial Area, c/o P.O. Box 173, Tema	(02230)-6082, 2818
Tema Fishing Harbour, c/o P.O. Box 152, Tema	(02220)-2413, 2344
Tema Market, P.O. Box 173, Tema	(02220)-4763,2861-2
Tema Main Branch Office, P.O. Box 152, Tema	(02220)-4346, 2768-9
Trade Fair Site, P.P. Bag, Trade Fair Site, Accra	778274, 778275 & 774270
Diamond House (Sub-branch) c/o P.O. Box 2971, Accra	664931, 665769, 662094
31 <sup>st</sup> December Market, c/o P.O. Box 4832, Accra	027-554816, 660370
Tetteh Quarshie Circle, Private Mail Bag, Legon	506195-9, 506204, 506221, 506198/9